

Uniform Public Construction Cost Accounting Procedures

01 In awarding contracts for public works projects involving District facilities, the
02 Governing Board desires to obtain the best value to the District and ensure the
03 qualifications of contractors to complete the project in a satisfactory manner.
04 The Board has, by resolution, adopted the procedures set forth in the Uniform
05 Public Construction Cost Accounting Act pursuant to Public Contract Code
06 22030-22045, including the informal bidding procedures when allowed by law.
07
08

09 (cf. 3311 - Bids)
10 (cf. 7110 - Facilities Master Plan)
11
12

13 The Board delegates to the Superintendent or designee the responsibilities to
14 award any contract eligible for informal bidding procedures and to develop
15 plans, specifications, and working details for all public projects requiring formal
16 bidding procedures.
17
18

19 No work, project, service, or purchase shall be split or separated into smaller
20 work orders or projects for the purpose of evading legal requirements for
21 competitive bidding. (Public Contract Code 22033)
22
23

24 Projects awarded through the UPCCAA shall be subject to the cost accounting
25 procedures established by the California Uniform Construction Cost
26 Accounting Commission. (Public Contract Code 22030)
27
28

29
30 Emergency Actions
31

32 When formal bids are required by law but an emergency necessitates
33 immediate repair or replacements, the Board may, upon a four-fifths vote of the
34 Board, proceed to replace or repair a facility without adopting plans,
35 specifications, strain sheets, or working details or giving notice for bids to let
36 contracts. The work may be done by day labor under the direction of the Board
37 and/or contractor. The emergency action shall subsequently be reviewed by
38 the Board in accordance with Public Contract Code 22050 and shall be
39 terminated at the earliest possible date that conditions warrant, so that the
40
41
42

Uniform Public Construction Cost Accounting Procedures

43 remainder of the emergency action may be completed by giving notice for bids
44 to let contracts. (Public Contract Code 1102, 22035, 22050)
45

46
47 (cf. 9323.2 - Actions by the Board)
48

49 Legal Reference:

50 PUBLIC CONTRACT CODE

51 1102 Definition of emergency

52 20110-20118.4 Local Agency Public Construction Act; school Districts

53 22000-22020 California Uniform Construction Cost Accounting Commission

54 22030-22045 Alternative procedures for public projects (UPCCAA), especially:

55 22032 Applicability of procedures based on amount of project

56 22034 Informal bidding procedure

57 22035 Emergency need for repairs or replacement

58 22037-22038 Formal bidding procedures for projects exceeding \$175,000

59 22050 Alternative emergency procedures
60

61 Management Resources:

62 CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION

63 PUBLICATIONS

64 Cost Accounting Policies and Procedures Manual

65 Frequently Asked Questions

66 WEB SITES

67 CSBA: <http://www.csba.org>

68 California Association of School Business Officials: <http://www.casbo.org>

69 California Uniform Construction Cost Accounting Commission:

70 http://www.sco.ca.gov/ard_cuccac.html
71

72

73 CSBA: 12/16

74 Adopted:
75
76
77
78
79
80