

SAN MARINO UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

DATE: October 7, 2019

TO: Board of Education

FROM: Dr. Jeff Wilson, Superintendent

SUBJECT: Proposed 2020-21 Local Control Accountability Report (LCAP)  
and Budget Calendar

PRESENTED BY: Julie Boucher, Assistant Superintendent, Business Services and  
Jason Kurtenbach, Executive Director, Curriculum and Instruction

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It is recommended that the Board approve the Proposed Local Control Accountability Report (LCAP) and Budget Calendar for the 2020-21 fiscal year.

Background

With the inception of the Local Control Accountability Plan and Local Control Funding Formula in 2013, school districts have worked to enhance their transparency and communication on their budget development and planning processes. Parent involvement and the engagement of teachers, staff, bargaining unit members, students, parents and community members are critical components to the LCAP development process.

Resources

CDE Guidelines for development of annual budgets and Local Control Accountability Plans.

Prepared by: Julie Boucher and Jason Kurtenbach

**San Marino Unified School District  
2020-21 Proposed LCAP Update and Budget Development Calendar**

October 2019

Expenditure Review Team Meetings and Update Presented to the Board

FIRST Task Force Meeting

LCAP Stakeholders Meeting

Cabinet/Principals/Directors Budget Meetings

Meetings with SMTA and CSEA Chapter #120

DELAC #1 Meeting

November 2019

Expenditure Review Team Meetings

FIRST Task Force Meetings

LCAP Stakeholders Meeting

Cabinet/Principals/Directors Budget Meetings

Meetings with SMTA and CSEA Chapter #120

ELAC #2 Meetings

December 2019

2019-20 First Interim Financial Report and Projections Presented to the Board of Education

School Accountability Report Cards Presented to Board of Education

Expenditure Review Team Meetings

FIRST Task Force Meetings

LCAP Stakeholders Meeting

Cabinet/Principals/Directors Budget Meetings

Meetings with SMTA and CSEA Chapter #120

DELAC #2 Meeting

January 2020

Governor's Proposed 2020-21 Budget Presented to the Board of Education

Board of Education Budget Planning Study Session

January 2020 (continued)

Expenditure Review Team Meetings and Update Presented to the Board

FiRST Task Force Meetings

LCAP Stakeholders Meeting

Cabinet/Principals/Directors Budget Meetings

Meetings with SMTA and CSEA Chapter #120

February 2020

Preliminary Enrollment Projections for Budget Planning Purposes Presented to the Board of Education

Expenditure Review Team Meetings

FiRST Task Force Meetings

LCAP Stakeholders Meeting

Cabinet/Principals/Directors Budget Meetings

Meetings with SMTA and CSEA Chapter #120

ELAC #3 Meetings

March 2020

2019-20 Second Interim Financial Report and Projections Presented to the Board of Education

Expenditure Review Team Meetings

FiRST Task Force Meetings

LCAP Stakeholders Meeting

Cabinet/Principals/Directors Budget Meetings

Meetings with SMTA and CSEA Chapter #120

District English Learners Advisory Committee Meeting

DELAC #3 Meeting

April 2020

Expenditure Review Team Meetings

FiRST Task Force Meetings

LCAP Stakeholders Meeting

April 2020 (continued)

Cabinet/Principals/Directors Budget Meetings  
Meetings with SMTA and CSEA Chapter #120  
District English Learners Advisory Committee Meeting  
Cabinet/Principals/Directors Budget Meetings  
District English Learners Advisory Committee Meeting  
LCAP Parent Advisory Committee Meeting  
District Meetings with SMTA and CSEA Chapter #120  
ELAC #4 Meetings

May 2020

Governor's May Revise Report  
Expenditure Review Team Meetings and Update Presented to the Board of Education  
FiRST Task Force Meetings  
LCAP Stakeholders Meeting  
Cabinet/Principals/Directors Budget Meetings  
Meetings with SMTA and CSEA Chapter #120  
District English Learners Advisory Committee Meeting  
LACOE Review of Draft LCAP Update (for required components)  
DELAC #4 Meeting

June 2020

Public Hearings 2020-21 Proposed LCAP Update - Board of Education Meetings  
Public Hearings 2020-21 Proposed District Budget - Board of Education Meetings  
2020-21 Proposed LCAP Update Presented to the Board of Education  
2020-21 Proposed District Budget Presented to the Board of Education

July 2020

Submit Approved LCAP Update and 2020-21 Proposed District Budget to LACOE