

SAN MARINO UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

DATE: November 12, 2019

TO: Board of Education

FROM: Dr. Jeff Wilson, Superintendent

PRESENTED BY: Julie Boucher, Assistant Superintendent, Business Services

ACCEPTANCE OF BID F 01-17/18, HUNTINGTON MIDDLE SCHOOL PHASE III –
CONSTRUCTION OF BARTH ATHLETICS COMPLEX BID DIVISION #3 – HVAC

It is recommended that the Board of Education accept the Bid F 01-17/18, Huntington Middle School Phase III – Construction of Barth Athletics Complex Bid Division #3 – HVAC as complete and authorize the release of retention to Shenk Developers following the required waiting period.

Background

At its regularly scheduled meeting on September 12, 2017, the Board of Education voted to award Bid F 01-17/18, Huntington Middle School Phase III – Construction of Barth Athletics Complex Bid Division #3 HVAC, in the amount of \$525,000 to Shenk Developers. There were five change orders for Bid Division #3 totaling \$22,845 (\$4,552 for additional of a relief louver in the gym, \$1,908 for air filters and frames for HVAC split systems, \$3,581 to furnish and install angle wall supports, \$6,908 to reconfigure unit AC-4A ductwork, and \$5,896 to furnish longer circulation fan downrods) for a total contract amount of \$547,845.

Recommendation

It is recommended that the Board approve the Notice of Completion for Bid Division #3 HVAC for Shenk Developers. Following the required waiting period, the 5 percent fund retention will be paid to the contractor.

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO

NAME San Marino Unified School District
STREET ADDRESS 1665 West Drive
CITY STATE ZIP San Marino CA 91108

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for complete requirements.)
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described;
2. The full name of the owner is San Marino Unified School District
3. The full address of the owner is 1665 West Drive San Marino CA 91108
4. The nature of the interest or estate of the owner is: In fee.

(If other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")

5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
- | NAMES | ADDRESSES |
|-------|-----------|
|-------|-----------|

6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES
-------	-----------

7. A work of improvement on the property hereinafter described was completed on October 31, 2019. The work done was:
SMUSD contract 17/18-148 SMUSD Bid F 01-17/18 Huntington Middle School Ph 3, Bid Div #3 HVAC PO # 20180620M

8. The names of the contractor, if any, for such work of improvement was Shenk Developers
September 20, 2017

(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)

9. The property on which said work of improvement was completed is in the City of San Marino
County of Los Angeles, State of CA, and is described as follows: Huntington Middle School

10. The street address of said property is 1700 Huntington Drive San Marino CA 91108
(If no street address has been officially assigned, insert "none".)
San Marino Unified School District

Dated November 13, 2019

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

Julie Boucher

VERIFICATION

I, the undersigned, say: I am the Asst. Supt. Business Services the declarant of the foregoing Notice of Completion;
(President of, Manager of, Partner of, Owner of, etc.)
I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 13, 2019 at San Marino, CA

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

