

**BOARD OF EDUCATION
MEETING**
San Marino Unified School District
**1665 West Drive
San Marino, CA 91108**

Tuesday, February 11, 2020
**Board of Education
Closed Session – 5:30 p.m.
Regular Session – 7:30 p.m.**

MINUTES

1. **OPEN SESSION** 5:30 p.m.

2. **PUBLIC COMMENT SECTION - CLOSED SESSION**

No comments were presented.

3. **CLOSED SESSION** 5:30 p.m.

- a. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9) (3)
- b. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9)(2) Student ID Numbers: XXXXXX9238 and XXXXXX1174
- c. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9)(4) Student ID Number: XXXXXX7850
- d. Public Employee Discipline/Dismissal or Release (Govt. Code 54954.5(e) pursuant to Govt. Code 54957 (b)(1)) Title: Certificated, Classified, Confidential, Administrative
- e. Conference with Labor Negotiators (Govt. Code 54957.6)

4. **REPORT OF CLOSED SESSION**

The Board of Education took unanimous action in closed session to approve Settlement Agreement for Student ID Number: XXXXXX7850.

The roll call vote was as follows:

Mr. C. Joseph Chang Aye
Mrs. Lisa Link Aye
Mr. Chris Norgaard Aye
Mrs. Shelley Ryan Aye
Mr. Corey Barberie Aye

Ayes: 5, Noes: 0

5. **REGULAR OPEN SESSION** 7:30 p.m.

6. **CALL TO ORDER**

Board members present were Mr. Corey Barberie, Mr. C. Joseph Chang, Mrs. Lisa Link, and Mr. Chris Norgaard, Mrs. Shelley Ryan and Student Board Member Grace Davis. Administrators present were Dr. Jeff Wilson, Dr. Stephen Choi, Mrs. Linda de la Torre, Mr. Jason Kurtenbach, and Ms. Amber Nuuvalli.

a. Pledge of Allegiance

b. Approval of Agenda

Moved for approval by Mrs. Ryan, seconded by Mr. Norgaard

Ayes: 5, Noes:
Abstention: 0
Preferential: 1

c. Approval of Minutes

December 10, 2019

Mr. Norgaard moved for approval with a revision to page 7 under Board Comments, seconded by Mrs. Link.

Ayes: 5, Noes:
Abstention: 0
Preferential: 1

January 14, 2020

Moved for approval by Mrs. Link, seconded by Mrs. Ryan

Ayes: 5, Noes:
Abstention: 0
Preferential: 1

January 28, 2020

Moved for approval by Mr. Barberie, seconded by Mr. Norgaard
Mrs. Ryan Abstained

Ayes: 4, Noes:
Abstention: 1
Preferential: Abstention

7. **PUBLIC COMMENTS**

a. Communications from the audience regarding matters not on the agenda.

Public Comments:

Mr. Steve Talt presented his comment to the Board regarding the SMHS Peter Pan production. He thanked the Board, Superintendent, and Cabinet members for attending the performances. He indicated that their presence at the performances means a lot to the students and parents and demonstrates a showing of support for the arts programs at the District. He encouraged a continued show of support by attending the one-acts in the spring.

8. **PUBLIC HEARING**

a. 2020-21 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the California School Employees Association (CSEA) Local Chapter #120

No comments presented.

b. 2020-21 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the San Marino Teachers' Association

No comments presented.

9. **CONSENT AGENDA**

a. Certificated Personnel Documents

- b. Classified Personnel Documents
- c. Contracts and Agreements 2019-20 #17
- d. Contracts and Agreements Report 2020-21 #1
- e. Purchase Order Report 2019-20 #11
- f. SMHS Winter Percussion, WGI Percussion World Championships, Dayton, Ohio, April 14-19, 2020

Moved for approval by Mr. Norgaard, seconded by Mr. Barberie

Ayes: 5, Noes: 0
 Abstention: 0
 Preferential: 1

10. **INFORMATION ITEMS**

- a. Care Solace - Proposed General Service Agreement

Mr. Jason Kurtenbach and Mr. Chad Castruita, founder and CEO of Care Solace, provided the Board with an overview of Care Solace’s services and the proposed service agreement with SMUSD. Care Solace provides simple, fast, and secure community based mental health referrals and follow-through for students, staff and parents. They provide a 24/7 service, speak Mandarin, Chinese, Korean, Vietnamese, Spanish, and English, and continuously vet and monitor referrals to ensure best resources possible are available.

Board Comments:

A Board member asked about the process for utilizing their services and the speed of being able to get an appointment. Mr. Castruita responded that Care Solace has the largest database in CA. Through a warm handoff from schools to the care concierge team, they are pre-screened and put on the phone with an accessible provider or program that is readily available within a 5 mile radius.

A Board member asked how Care Solace ensures the quality of service. Mr. Castruita indicated that they have a “Care Car Wash”. The provider or program has to have a minimum of 5 years in business to be in the community of care, have never had a lawsuit, be licensed in the state of CA, be accredited, and have never had a rip off report. They must have a Care Score of 75 or higher. The Care Solace database is monitored and updated monthly.

A Board member asked if there is a feedback mechanism for those who have used the service. Mr. Castruita responded that since the service started in 2017, 70K people have been enrolled into care. A lot of data has been collected but has not yet been made public facing. They do not currently have a public feedback format.

A Board member asked what the cost is to the District. Mr. Castruita indicated that the set-up cost is \$3,500 and the contract is \$8,500 for the 2020-21 year which covers staff, students, and families.

Mr. Kurtenbach indicated that to date the District has conducted over 60 threat, suicide, or lower level assessments and that the most District can currently do is provide is a printout of local resources and cross fingers and hope that students and families can access the resources or find their own.

Mr. Castruita stated that Care Solace serves 87 school districts in California and 26 in LA County. The concierge team gathers resources with consideration given to a variety of details such as scheduling needs, insurance or lack of insurance, etc. Through their service, they have seen a 63% increase in care provided.

Dr. Wilson indicated that Laura Ives is eager and in support of having this service available to the District. It serves as a strong strong connection piece by bridging the gap and providing a full care loop so that all parties are in sync. Mr. Castruita stated that the District would be provided with daily status updates that are in compliance with FERPA.

A Board member asked what the process is when a teacher or administrator has a concern. Mr. Kurtenbach indicated that an assessment would be conducted by the District and when completed, the District with the parent can access the service to make the needed connections.

A Board member stated it seems like a reasonable price for the service provided.

Mr. Kurtenbach pointed out the importance of Care Solace being available for District staff access as well.

A Board member asked if the District would track staff members who utilize the service. It was noted that the information remains confidential, and Mr. Castruita responded that information is tracked by utilization/number and not the individual.

A Board member asked if there are any potential liability issues for the District if an employee of the District is aware enough to refer to the system. Mr. Kurtenbach indicated that teachers bring students to the school site Crisis Team and that Team will do an initial assessment, then with the parent involved they enter the system. The system is able to show that the District has done due diligence.

A Board member asked if Care Solace is able to handle a high volume of needs in the event of a crisis situation. Mr. Castruita responded that they receive over 6,000 calls per month and have a team of over 70 people equipped to handle calls on a 24/7 basis. Care Solace is not 911 or a crisis team, but they have the capacity to handle high volume.

Mr. Castruita indicated that they have approximately 5,500 programs and therapists in the database for LA County, and 17 accessible resources available within the hour and within a 5-5.5 mile radius of the San Marino zip code.

Mrs. Linda de la Torre added that the District also has crisis counseling resources available through a company called Health Advocate, where a team could provide large scale counseling at the District and school sites in a crisis event.

A Board member inquired about the depth of the service provided by Care Solace including expedited and wraparound services. Mr. Castruita indicated that the average wait time in any instance is about one hour. The wraparound services include but are not limited to: therapy, psychology, psychiatrist services, outpatient, intensive outpatient care, partial hospitalization, hospitalization, stabilization, medical, medical detox, marital, individual, group therapy, and all programs across the board.

A Board member asked about service availability for students without insurance. Mr. Castruita indicated that Care Solace finds sliding scale providers/services that will work in these situations.

b. Professional Development Presentation

Mr. Jason Kurtenbach provided the Board with an update on the work the District is doing to support students and staff through professional development. He and 14 of the District's teachers have participated in the WSGV SELPA UDL Academy. There are five District Facilitators trained in SPORT² (Suicide Prevention Ongoing Resiliency Training), with upcoming training planned for the District Crisis Teams and school staff in March and a parent information night. A team of five has

also begun the Multi-Tiered System of Support (MTSS) training that will be District-wide. MTSS helps in identifying student needs at the lowest level possible and providing interventions as quickly as possible so that students aren't identified as special education or put on 504 plans. Faculty is excited and motivated.

Mr. Kurtenbach noted that SMUSD is one of the largest Districts in attendance with representatives from all school sites.

Mr. Kurtenbach also provided an overview of the Professional Development planned for 2020-21 which includes: continued UDL, MTSS, and SPORT² trainings, Positive Behavior Intervention Support (PBIS), Trauma Informed Practices, Professional Learning Communities (PLC), Middle to High School Pathways, and increased access to honors and AP courses.

Board Comments:

A Board member asked when classified staff would be getting training. Mr. Kurtenbach indicated that all staff members will receive SPORT² training in person. There are currently no classified staff on the District's crisis teams.

11. ACTION ITEMS

a. 2020-21 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the California School Employees Association (CSEA) Local Chapter #120

Mrs. Linda de la Torre presented the District's Sunshine Proposal with CSEA as a second reading for Board discussion and approval. The Sunshine Proposals have been posted on the District website for public viewing during the Sunshine period.

Board Comments:

A Board member asked what the next steps are in regard to this proposal. Mrs. de la Torre indicated that CSEA will Sunshine their proposal over the course of two Board meetings. They will then come up with mutual dates to sit at the bargaining table and exchange proposals.

Moved for approval by Mrs. Link, seconded by Mr. Barberie
Ayes: 5, Noes: 0
Abstention: 0
Preferential: 1

b. 2020-21 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the San Marino Teachers' Association

Mrs. Linda de la Torre presented the District's Sunshine proposal with SMTA as a second reading for Board discussion and approval.

Moved for approval by Mr. Norgaard, seconded by Mrs. Ryan
Ayes: 5, Noes: 0
Abstention: 0
Preferential: 1

c. 2020 CSBA Delegate Assembly Election

Board Member Mr. Norgaard indicated that he decided not to run for the CSBA Delegate Assembly. He moved that the Board vote for the two incumbents on the ballot.

Moved for approval by Mr. Norgaard, seconded by Mr. Barberie
Ayes: 5, Noes: 0
Abstention: 0

12. **COMMUNICATION SECTION**

a. Communications from the Board

Following is a list of events attended by the Board members:

Lisa Link

- 1/30 Attend opening of SMHS musical Peter Pan
- 1/31 Meet with Dr. Wilson
Meet with Dr. Wilson, Dr. Lee, Mr. Kurtenbach and Mr. Chang regarding AAC
- 2/6 Attend District Safety/Wellness Committee Meeting

Various communications with the community regarding bond election and other school-related matters

Chris Norgaard

- 1/29 LACSTA Board Meeting
- 1/29 LACSTA Meeting
- 1/31 SMHS boys basketball vs. Blair
- 2/1 SMHS boys basketball vs. Flintridge Prep
- 2/1 "Peter Pan", SMHS
- 2/4 SMHS girls basketball vs. Temple City
- 2/4 SMHS boys basketball vs. Temple City
- 2/4 SMHS Open House
- 2/5 Rotary Scholarship Committee Meeting
- 2/5 Academics Advisory Committee Meeting

Corey Barberie

- 1/29 Diane Tavenner at Crowell Library
- 2/1 Peter Pan @ SMHS
- 2/4 Met with group of concerned SM residents
- 2/6 Carver Science Fair
- 2/7 HMS Parent Party

Shelley Ryan

- 2/1 Peter Pan
- 2/1 Dinner with Corey & Jennifer Barberie
- 2/2 APISBMA Board Retreat, Santa Ana
- 2/3 Presenter on Suicide Intervention
- 2/4 SMHS Open House
- 2/5 AAC, HMS
- 2/7 Lunar Dinner, Assemblymember Ed Chau
- 2/9 Huntington Hospital Volunteer
- 2/10 California Distinguished School, Disneyland Hotel
- 2/11 School Board Meeting

C. Joseph Chang

- 1/28 HMS PTA Association Meeting
- 1/29 SMSF Trustees Meeting
- 1/30 Huntington Library's Lunar New Year Celebration
- 1/31 Meeting with Dr. Wilson and Dr. Michiko Lee
- 1/31 Attended Peter Pan Drama Show
- 2/4 San Marino PTA Council Meeting
- 2/4 SMHS Open House
- 2/5 Meeting with Dr. Wilson
- 2/5 Academics Advisory Committee Meeting
- 2/6 San Marino Rotary Meeting
- 2/6 4th Annual Rotary Humanitarian Star Awards
- 2/7 Caltech Associates Board Meeting
- 2/7 HMS PTA Parent Party at Santa Anita Park

b. Communications from the Student Board Member

- 1/29-2/1 and 2/6-8 SMHS Musical Peter Pan
- 2/4 SMHS Open House
- 2/5 SMHS Freshman Fitness Testing
- 2/6 SMHS Boys Basketball vs South Pasadena
- 2/6 Carver Science Fair Family Night
- 2/7 Carver Student Council Election Assembly
- 2/9 SMHS Seniors to Yosemite
- 2/10-13 Valentine Life is Better with Clean Hands Week
- 2/11 HMS VAPA Picture Day

13. **BOARD-SUPERINTENDENT DISCUSSION ITEMS**

Nothing discussion items presented.

14. **ADJOURNMENT**

There being no need to return to Closed Session, the meeting was adjourned at 8:53 p.m.

Unadopted
 Dr. Jeff Wilson
 Superintendent
 Secretary to the Board