

Grades/Evaluation Of Student Achievement Under Emergency Conditions

The Governing Board recognizes that while physical school sites are closed under emergency conditions, learning is continuing through distance learning. The Governing Board seeks to support students, including high school seniors on-track to graduate, in preserving the progress they made prior to physical school closures and enabling them to demonstrate further learning in ways that take into account the new online distance learning instructional program. The Governing Board seeks to encourage continued learning and engagement while also taking a supportive, constructive, and meaningful approach to grading during this unusual time. Recognizing the unique demands of the San Marino online distance learning program and taking into account the need to be flexible given the public health crisis, the following policy changes shall be in effect until schools physically reopen for students:

Graduation Requirements

The 40 hours of community service graduation requirement shall be suspended for the class of 2020. Should schools be dismissed for part or all of the 2020-21 school year, the Board reserves the right to eliminate or modify this graduation requirement.

The Cardiopulmonary Resuscitation CPR (AB 1719 - Rodriguez) graduation requirements shall be suspended for the class of 2020.

Make-up Work

During the third quarter of 2020, students who missed school work because of an excused or unexcused absence (aside from truancy) shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time as determined by the teacher.

During the fourth quarter of 2020, students who miss school work shall be given the opportunity to complete all assignments and tests that can be

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reasonably provided. Students shall receive full credit for make-up work satisfactorily completed during the fourth quarter.

Grading

Teachers shall adjust grading practices for the final quarter/semester/trimester 2020 to reflect the online study learning environment they have created for students.

Elementary Schools

For students in grades TK-5, the students' second-trimester grades will serve as final grades assigned for academic progress and effort. Teachers, however, shall provide comments on the students' performance over the course of the year, including progress and participation during the online distance learning period.

Middle School

For students in grades 6-8, a Credit (Cr) / No Credit (NC) grade shall be assigned for the fourth quarter. The Credit (Cr) / No Credit (NC) grade shall not be calculated in the grade point average (GPA) and shall be reported on the following scale:

- CR (60-100%) Credit 0 grade points
- NC (0-59%) No Credit 0 grade points

High School and High School Courses at Middle School

The faculty and staff of San Marino High School are committed to continued teaching and distance learning, including assessment and evaluation of work, through alternative means during this prolonged period of student dismissal. Furthermore, San Marino High School's faculty and staff have prioritized wellness as the foundational tenet of distance learning and will exercise care and compassion to ensure the physical safety and the mental health and well-being of students, staff, and families on and off campuses, and to ensure the educational needs of all students are addressed through a distance learning environment.

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During this time of student dismissal, and until further notice:

1. Teachers shall continue to provide instruction using distance learning tools and resources.
2. Students shall be held harmless for their spring 2020 grades and the transition to distance learning. "Hold harmless grading" is a concept whereby a student participating in distance learning will maintain or improve her/his current grade in the course. The teacher of record offers distance learning or independent study to students, and student grades can be raised by participating (completing assigned work & attendance in accordance with teacher expectations), but cannot be lowered.
3. Board Policy and Administrative Regulation 5121 - Grades/Evaluation of Student Achievement shall be temporarily suspended during the period of student dismissal.
4. For students in grades 9-12, teachers shall assign final grades based on students' third-quarter grades or students' grades when the student dismissal occurred, with opportunities (completion of assigned work & attendance in accordance with teacher expectations) to increase but not decrease the final grade.

An A-B-C-D grading scale shall be applied for academic and citizenship grades issued for assignments and for final letter grades during the second semester of 2020. In order to assign a mark of "D," a teacher must implement and document each of the following steps:

- a. Communicate with the student and family with an offer to provide additional opportunities for the student to turn in assignments or make-up work and to discuss needed academic support;
- b. Collaborate with the student's comprehensive counselor or student support personnel to follow up on the opportunities provided in the initial contact, for the student to turn in

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- 129 assignments or make-up work, and to provide additional
130 intervention and support as needed;
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132 c. Consult with a site administrator. The 'log entries' in PowerSchool
133 allows counselors or administrators to document communication
134 with families.
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136 7. Students' work and continued engagement in learning and completion of
137 assignments and assessments may play a critical role in determining
138 next course placement, and recommendations for participation in
139 honors, advanced, and Advanced Placement coursework. Sustained
140 effort in distance learning will also contribute positively to the end of the
141 semester citizenship marks, which play an important role in students
142 retaining eligibility status for Titan athletics and other co-curricular and
143 extra-curricular activities.
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