

April 28, 2020

San Marino Unified School District
RESOLUTION NO. 20

**RESOLUTION OF THE BOARD OF EDUCATION OF THE SAN MARINO
UNIFIED SCHOOL DISTRICT FOR LAYOFF OF CLASSIFIED EMPLOYEES**

WHEREAS, due to lack of work and/or lack of funds, the Board of Education hereby finds that it is in the best interest of the District that as of June 30, 2020 certain services now being provided by the District be discontinued or reduced by the following extent:

- (a) Eliminate one (1) Administrative Assistant Business Services (DO) 1.0 FTE
- (b) Eliminate one (1) Administrative Assistant M&O Lead (M&O) 1.0 FTE
- (c) Eliminate one (1) Athletic Facilities Maintenance Technician (M&O) 1.0 FTE
- (d) Eliminate one (1) Elementary Art Coordinator (Carver/Valentine) 1.0 FTE
- (e) Eliminate four (4) Building Trades Technicians II (M&O) 4.0 FTE
- (f) Eliminate seven (7) Custodians (M&O) 7.0 FTE
- (g) Eliminate one (1) ELD Aide (District-wide) 1.0 FTE
- (h) Eliminate one (1) Facilities Coordinator (M&O) 1.0 FTE
- (i) Eliminate one (1) Grounds Maintenance Worker (M&O) 1.0 FTE
- (j) Eliminate four (4) .75 FTE Inclusion Aides (District-wide) 3.0 FTE
- (k) Reduce two (2) Instructional Assistant II PE (Carver/Valentine) by .25% FTE .5 FTE
- (l) Reduce Instructional Assistant IV - Library/Media (SMHS) by .525 FTE/10 Months
- (m) Eliminate one (1) Network Analyst Position (DO) 1.0 FTE
- (n) Eliminate one (1) Office Assistant Purchasing (DO) 1.0 FTE

- (o) Eliminate one (1) Payroll Specialist (DO) 1.0 FTE
- (p) Eliminate one (1) School Registrar/Secretary (HMS) 1.0 FTE
- (q) Eliminate two (2) School Secretaries at (Carver/Valentine) 2.0 FTE
- (r) Reduce one (1) School Secretary Counseling (SMHS) by .5 FTE/10 Months
- (s) Eliminate one (1) School Site Accounting Technician at (HMS) 1.0 FTE
- (t) Eliminate one (1) Elementary Technology Specialist (Carver/Valentine) 1.0 FTE

NOW, THEREFORE, BE IT RESOLVED that as of June 30th, 2020, these classified positions shall be discontinued and/or reduced to the extent set forth above.

BE IT FURTHER RESOLVED that the superintendent is authorized and directed to give notice of layoff of the positions and of bumping rights to the affected classified employees of the District.

The foregoing resolution was passed and adopted at a regular board meeting of the Board of Education on April 28, 2020 by the following votes:

Ayes:
Noes:
Absent:

Date: _____

By: _____
C. Joseph Chang
President of the Board of Education of San
Marino Unified School District

Date: _____

By: _____
Jeffrey D. Wilson, Ed.D.
Secretary of the Board of Education of the
San Marino Unified School District and
Superintendent