

## **Grades/Evaluation Of Student Achievement Under Emergency Conditions**

The Governing Board recognizes that while physical school sites are closed under emergency conditions, learning is continuing through distance learning. The Governing Board seeks to support students, including high school seniors on-track to graduate, in preserving the progress they made prior to physical school closures and enabling them to demonstrate further learning in ways that take into account the new online distance learning instructional program. The Governing Board seeks to encourage continued learning and engagement while also taking a supportive, constructive, and meaningful approach to grading during this unusual time. Recognizing the unique demands of the San Marino online distance learning program and taking into account the need to be flexible given the public health crisis, the following policy changes shall be in effect until schools physically reopen for students:

### **Graduation Requirements**

The 40 hours of community service graduation requirement shall be suspended for the class of 2020. Should schools be dismissed for part or all of the 2020-21 school year, the Board reserves the right to eliminate or modify this graduation requirement.

The Cardiopulmonary Resuscitation CPR (AB 1719 - Rodriguez) graduation requirements shall be suspended for the class of 2020.

### **Make-up Work**

During the fourth quarter of 2020, students who miss school work shall be given the opportunity to complete assignments and tests that can be reasonably provided.

### **Grading**

Teachers shall adjust grading practices for the final quarter/semester/trimester 2020 to reflect the online study learning environment they have created for students.

### **Elementary Schools**

For students in grades TK-5, the students' second-trimester grades will serve as a final formal assessment of student progress. Standardized comments on

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the students' performance for third-trimester, including attendance, progress, and participation will be provided.

#### **Middle School**

For students in grades 6-8, the students' third-quarter grades will serve as a final formal assessment of student progress. For students in grades 6-8, a Credit (Cr) / No Credit (NC) grade shall be assigned for the fourth quarter. The Cr / NC grade shall not be calculated in the grade point average (GPA) and shall be reported on the following scale:

- Cr (60-100%)              Credit 0 grade points
- NC (0-59%)              No Credit 0 grade points

The credit grade (60-100%) will be determined through the consideration and analysis of student attendance, progress, and participation in synchronous and asynchronous learning activities throughout quarter four.

In order to assign a mark of NC, a teacher must implement and document each of the following steps:

- Communicate with the student and family with an offer to provide additional opportunities for the student to turn in assignments or make-up work and to discuss needed academic support;
- Collaborate with the student's comprehensive counselor or student support personnel to follow up on the opportunities provided in the initial contact, for the student to turn in assignments or make-up work, and to provide additional intervention and support as needed;
- Confer with a site administrator. The 'log entries' in PowerSchool allows counselors or administrators to document communication with families.

#### **High School**

Students' work and continued engagement in learning and completion of assignments and assessments may play a critical role in determining next course placement, and recommendations for participation in honors, advanced, and Advanced Placement coursework. Sustained effort in distance learning will also contribute positively to the end of the semester citizenship marks, which

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play an important role in students retaining eligibility status for Titan athletics and other co-curricular and extra-curricular activities.

Students shall be held harmless for their second semester 2019-20 grades. A student's second-semester grade will be determined through the consideration and analysis of student attendance, progress, and participation in synchronous and asynchronous learning activities throughout quarter four. The teacher of record offers distance learning or independent study to students, and student grades can be raised by participating (completing assigned work & attendance in accordance with teacher expectations), but cannot be lowered. Students who ended quarter 3 with a failing grade can only improve their grades.

An A-B-C-D grading scale shall be applied for academic and citizenship grades issued for assignments and for final letter grades during the second semester of 2019-20 in accordance with the aforementioned guidelines. In order to assign a mark of D, a teacher must implement and document each of the following steps:

- Communicate with the student and family with an offer to provide additional opportunities for the student to turn in assignments or make-up work and to discuss needed academic support;
- Collaborate with the student's comprehensive counselor or student support personnel to follow up on the opportunities provided in the initial contact, for the student to turn in assignments or make-up work, and to provide additional intervention and support as needed;
- Confer with a site administrator. The 'log entries' in PowerSchool allows counselors or administrators to document communication with families.

Adopted: