

**BOARD OF EDUCATION MEETING
San Marino Unified School District**

**5:00 PM - Closed Session for Public Comments & 7:00 PM - Open Session
Virtual meeting can be accessed at: <http://www.smusd.us/media>**

**Tuesday, February 23, 2021
Board of Education
Closed Session 5:00 PM
Regular Session 7:00 PM**

MINUTES

1. **OPEN SESSION** 5:00 PM

2. **PUBLIC COMMENT SECTION - CLOSED SESSION**

No comments submitted.

3. **CLOSED SESSION** 5:00 PM

- a. Conference with Labor Negotiators (Govt. Code 54957.6)
- b. Superintendent Goals

4. **REPORT OF CLOSED SESSION**

No items to report from Closed Session.

5. **REGULAR OPEN SESSION** 7:00 PM

6. **CALL TO ORDER**

Board members present by roll call vote: Mr. C. Joseph Chang, Mr. Corey Barberie, Mrs. Jane Chon, Mrs. Julie Chan Lin, Mrs. Shelley Ryan and Student Board Member, Ms. Vahini Garimella. Administrators present were Dr. Jeff Wilson, Dr. Linda de la Torre, Dr. Stephen Choi and Dr. Lena Richter.

a. Pledge of Allegiance

b. Approval of Agenda

Moved for approval by Mrs. Chon and seconded by Mr. Chang.

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 0
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

c. Approval of Minutes from 2/9/2021

Moved for approval by Mr. Chang and seconded by Mrs. Chon.

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 0
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

7. PUBLIC COMMENTS

a. Public comments for matters NOT on the agenda

There were no Public Comments submitted.

8. Public Hearing

a. Public Hearing and Comment on the 2021-22 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the California School Employees Association (CSEA) Local Chapter #120

There were no Public Comments submitted.

b. Public Hearing and Comment on the 2021-22 District Sunshine Proposal for Contract Negotiations between San Marino Unified School District and the San Marino Teachers Association (SMTA)

There were no Public Comments submitted.

9. Public Comments for matters on the Consent agenda.

There were no Public Comments submitted.

10. Consent Agenda

- a. Classified Personnel Documents
- b. Contracts and Agreements Report 2020-21 #20
- c. Warrant Report 2020-21 #7
- d. Donations Report 2020-21 #6
- e. Purchase Order Report 2020-21 #13

Moved for approval by Mr. Barberie and seconded by Mrs. Chon.

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 1
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

11. COMMUNICATION SECTION

Communications from the Board, Superintendent and Student Board Member

Board members and Superintendent Wilson shared thoughts, reflections and community discussions.

12. PUBLIC COMMENTS for information matters on the agenda

There were no Public Comments submitted at this time.

13. INFORMATION ITEMS

a. COVID-19 Compliance Team Update - [link to the final COVID-19 Compliance Team Update](#)

Dr. Jeff Wilson and Dr. Stephen Choi provided the Board with an update on how the San Marino Unified School District is meeting the County of Los Angeles Department of Public Health's most current reopening protocols. Los Angeles County Department of Public Health is pleased to announce that as of Monday, February 15, is the fifth consecutive day that the adjusted daily case rate for the County has been below 25 cases per 100,000 population, triggering a number of changes. Including the reopening of schools and once the County drops below the case rate of 14, certain outdoor competitive sports can continue. The District launched the first on-site COVID testing clinic for staff. A lot of staff members participated in the saliva based test, all that tested were negative. The District is looking into increasing testing for staff and students. There has been a lot of talk about vaccinations, we are very pleased to offer vaccines to all of our staff. The clinic will take place on Friday, March 5th and Saturday, March 6th. Thank you to Board Member Chang for his guidance in coordinating the vaccination program with Keck USC Medical Center.

Principals Alana Faure and Dr. Michael Lin shared the excitement and hard work toward the opening day of TK-2. Grateful to the parents who entrusted the District with the safe reopening of school. Opening was a huge success, thanks to all the hard work of teachers, staff, PTA, District leadership and all those involved.

With the success of bringing TK-2 back we are now focusing on bringing back grades 3-5 with a soft target date of the week of March 8. There is still a lot of work to be done. Parents should expect a commitment survey by the end of this week. There is much thought and care that needs to go into the scheduling complexities. There is a lot that has to fit into bringing 3-5 back safely.

There have been many questions about bringing middle and high school back, at this point in time the county does not have much guidance. Some guidance from the County regarding secondary opening suggests that students can be placed into groups that remain together all day. The problem that we face is that no high school or middle school student has an identical schedule. The County is working hard on how we can bring students back to campus safely.

Governor Newsom lifted the ban on California High School Football, outdoor sports can resume in February as long as counties have a case rate at or below 14 per 100,000. Weekly testing requirements will be put in place for high-contact sports but not for moderate-contact sports. More eligibility requirements and county metrics will be released on Monday.

Board Comments: A Board member asked what the return rate for in person was for Valentine and Carver. A Board member also suggested communicating with parents who are overseas that now is the time to consider returning.

Dr. Lin confirmed that Carver has a total of 106 and Mrs. Faure confirmed Valentine has a total of 138 students that returned for hybrid learning.

b. Resolution(s) to Reduce Particular Kinds of Services for Certificated Staff

Dr. de la Torre provided the Board of Education with preliminary information on the potential reductions for the 2021-22 school year. Pursuant to the California Education Code, public school districts are required to provide notice to certificated employees of layoff no later than March 15th for the succeeding school year. A special Board study session will be held on Wednesday, March 3 to provide the Board of Education with more detailed information including enrollment projections, Dr. Richter will provide possible future programs and staff professional development, school principals will present proposed 2021-22 staffing plans with projected class sizes. This will provide the Board more detailed information so that when the District has to take action a well informed decision will be made.

Board Comments: The Board thanked Dr. de la Torre for the opportunity to receive more information and make a well informed decision. Board members stressed the importance of getting the community involved and encouraging them to participate.

14. PUBLIC COMMENTS for Action matters on the agenda

There were no Public Comments submitted at this time.

15. Action Items

a. 2021-22 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the California School Employees Association (CSEA) Local Chapter #120

The District made the initial Sunshine Proposal public on February 9. It is intended to give the community time to view and comment on the proposal for the upcoming school year. It is recommended that the Board approve the 2021-22 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the California School Employees Association (CSEA) Local Chapter #120.

Board comments: A Board member asked for confirmation if we are renegotiating our health insurance.

Dr. de la Torre confirmed that yes, every year we are looking at rate pass or increase based on utilization.

Moved for approval by Mr. Chang and seconded by Mr. Barberie

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 1
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

b. 2021-22 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the San Marino Teachers Association (SMTA)

The District made the initial Sunshine Proposal public on February 9. It is intended to give the community time to view and comment on the proposal for the upcoming school year. It is recommended that the Board approve the 2021-22 District Sunshine Proposal for Contract Negotiations between the San Marino Unified School District and the San Marino Teachers' Association (SMTA).

Board comments: A Board member asked that if at all possible, would we be able to map out start dates for the next few school years.

It is a priority and at the very top of our list to bargain the calendar. A proposal is in place however we are trying to include Professional Development.

Moved for approval by Mrs. Chon and seconded by Mr. Barberie

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 1
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

c. 2021 CSBA Delegate Assembly Election

The Board of Education voted for CSBA Delegate Assembly Representatives. The Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. There are two vacancies, the Board may vote for up to two candidates.

Board Comments: The Board decided to vote for both candidates as indicated on the ballot.

Moved for approval by Mrs. Chon and seconded by Mrs. Chan Lin.

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 1
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

d. 2020-21 Comprehensive Safe School Plans

Dr. Richter recommended that the Board of Education approve the 2020-2021 Comprehensive Safe School Plans (CSSPs) as presented. The CSSPs were developed in accordance with California Education Code sections 32280-32289. Each school's plan was reviewed by its School Site Council, PTA/PTSA, SMTA and CSEA representatives, and San Marino's Police and San Marino Fire Departments.

Board Comments: A Board member asked for clarification on any plan, page 8, what is the definition of the Suspension Rate, specifically, Socioeconomically Disadvantaged. A Board member asked what mechanisms are in place for reporting without fear of retaliation. A Board member asked if we will be facilitating any lockdown or shelter in place drills? A Board member encouraged that in the event of an incident to include in our communication protocols, not calling the police department when they are busy dealing with the situation.

Dr. Wilson confirmed that Socioeconomically Disadvantaged students are students who are eligible for free and reduced lunch. They are part of unduplicated numbers. Dr. Wilson confirmed that the District website has a confidential form for reporting incidents as well as information on suicide prevention. Dr. Richter confirmed that we will be incorporating Emergency Response Procedures now that children have returned to campus. Dr. Wilson confirmed that they had the opportunity to speak with the Police Chief and one mechanism has been to appoint one person within the District as the main point of contact.

Moved for approval by Mrs. Chon and seconded by Mr. Chang.

The roll call vote was as follows:

Mr. C. Joseph Chang	Aye	Ayes: 5, Noes: 0
Mr. Corey Barberie	Aye	Abstention: 0
Mrs. Jane Chon	Aye	Preferential: 1
Mrs. Julie Chan Lin	Aye	
Mrs. Shelley Ryan	Aye	
Ms. Vahini Garimella	Aye	

16. BOARD-SUPERINTENDENT DISCUSSION ITEMS

Dr. Wilson thanked the Board for their guidance to the Executive team and for all bringing something different to the table.

17. ADJOURNMENT

Meeting was adjourned at 9:09 PM.

18. CLOSED SESSION

There was no need to return to Closed Session, the meeting was adjourned at 9:09 PM.

Unadopted

Dr. Jeff Wilson
Superintendent
Secretary to the Board