

**San Marino Unified School District
Business Services**

Memorandum

To: Judy Correnti, Human Resources Analyst

From: Julie Bouchet, Assistant Superintendent, Business Services

Date: February 23, 2018

Subject: **Payroll Notifications for Arts Rock Festival**

It is requested that the following employees be compensated for their work related to the 2018 Arts Rock Festival at the Curriculum Development rate of pay. The Festival is planned for March 10, 2018. Each employee will submit a timesheet for the hours worked, not to exceed 15 hours at \$37.31 per hour. The salaries and benefits will be funded from account # 01.0-00000.0-11100-10000-1130 (or 2130) -0000400.

Not to exceed 15 hours

Bonnie Hanson
Blake Williams
Denny Bui
Michelle Pauline
Tammi Alderman
Derek Jamison
Bill McDaniel
Michelle Macedo
Rob Folsom
Aileen Hsu
Kaye Ogita

cc: Vangie Lingat