

Article 2
Administration
BP 2000

Concepts and Roles

01 ~~The Governing Board recognizes that District administration performs~~
02 ~~essential roles and functions in support of student learning, including the~~
03 ~~provision of instructional support and services to schools as well as the~~
04 ~~responsible management of District resources and personnel.~~
05

06 ~~The Board expects District administration to provide leadership in developing~~
07 ~~and implementing the District's vision and goals for the educational program~~
08 ~~and in evaluating and reporting on the District's progress toward that vision.~~
09 ~~District administration is expected to help shape the culture and environment~~
10 ~~of the District in a manner that instills confidence in District schools,~~
11 ~~encourages positive relationships with the community, and focuses District~~
12 ~~operations on enhancing student achievement.~~
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14
15 ~~The Superintendent is the chief executive officer and educational leader of the~~
16 ~~District. As a member of the governance team, he/she shall advise and assist~~
17 ~~the Board in the exercise of its governance responsibilities.~~
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19 ~~The Superintendent is granted the authority to make decisions concerning~~
20 ~~District operations within the parameters of law and Board policy. He/she shall~~
21 ~~be responsible for developing administrative structures and decision making~~
22 ~~processes that allow the District to fulfill its responsibilities in an efficient~~
23 ~~manner. The Superintendent may delegate to other District staff any duties~~
24 ~~imposed upon him/her by the Board. This delegation shall not relieve the~~
25 ~~Superintendent of responsibility for actions taken by his/her designees.~~
26

27 The Governing Board recognizes that District administration performs essential
28 roles and functions in support of student learning, including the provision of
29 instructional support and services to schools as well as the responsible
30 management of noninstructional operations. The Superintendent or designee
31 may make decisions concerning District operations within the parameters of
32 law and Board policy.
33

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35 (cf. [2110](#) - Superintendent Responsibilities and Duties)
36 (cf. [9310](#) - Board Policies)
37

38 The Superintendent shall provide leadership in developing administrative
39 regulations and organizational structures, decision-making processes, and staff
40 action plans that allow the District to fulfill its vision and goals. The Board also

41 expects the Superintendent to help shape the culture and environment of the
42 District in a manner that focuses District operations on enhancing student
43 achievement, encourages positive relationships within the community, and
44 instills confidence in District schools.

45
46 (cf. [0000](#) - Vision)
47 (cf. [0100](#) - Philosophy)
48 (cf. [0200](#) - Goals for the School District)
49 (cf. [0500](#) - Accountability)
50 (cf. [2111](#) - Superintendent Governance Standards)
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53
54 The Board and Superintendent shall work together as a team in the exercise of
55 District governance. The Board and Superintendent shall establish protocols
56 that describe how the governance team will operate, including, but not limited
57 to, agreements regarding Board meeting operations and communications
58 between the Superintendent and the Board.

59
60 (cf. [9000](#) - Role of the Board)
61 (cf. [9005](#) - Governance Standards)
62

63 Because the Superintendent is the only District employee who is directly
64 selected and evaluated by the Board, the Board has a responsibility to ensure
65 that the Superintendent possesses the skills and attributes that best meet the
66 needs of the District.

67
68 (cf. [2120](#) - Superintendent Recruitment and Selection)
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70
71 The Board and Superintendent shall agree upon a system for evaluating the
72 Superintendent, including the evaluation criteria, method, evaluation
73 instrument, process, and timeline.

74
75 (cf. [2140](#) - Evaluation of the Superintendent)
76

77 The Superintendent may delegate to other District staff any duties imposed
78 upon him/her by the Board. This delegation shall not relieve the
79 Superintendent of responsibility for actions taken by his/her designees.

80
81 (cf. [1220](#) - Citizen Advisory Committees)
82 (cf. [2210](#) - Administrative Discretion Regarding Board Policy)
83 (cf. [2230](#) - Representative and Deliberative Groups)
84 (cf. [4300](#) - Administrative and Supervisory Personnel)
85 (cf. [4301](#) - Administrative Staff Organization)
86

87

88 Legal References:

89

90 EDUCATION CODE

91 ~~35020 Duties of employees fixed by governing board~~

92 ~~35026 Employment of District superintendent by certain District~~

93 ~~35028 Qualifications for employment~~

94 ~~35029 Waiver of credential requirements~~

95 ~~35031 Term of employment~~

96 ~~35033 District superintendent for certain Districts~~

97 ~~35034 District superintendent of certain Districts~~

98 ~~35035 Powers and duties of superintendent~~

99 ~~35160 Authority of governing boards~~

100 ~~35160.1 Broad authority of school Districts~~

101 ~~35161 Powers and duties generally~~

102

103 Management Resources

104

105 CSBA PUBLICATIONS

106 Maximizing School Board Leadership: Human Resources, 1996

107

108 WEB SITES

109 CSBA: <http://www.csba.org>

110 Association of California School Administrators: <http://www.acsa.org>

111 American Association of School Administrators: <http://www.aasa.org>

112

113 Legal Reference:

114 EDUCATION CODE

115 [35020 Duties of employees fixed by governing board](#)

116 [35026 Employment of District superintendent by certain District](#)

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122 [35035 Powers and duties of superintendent](#)

123 [35160 Authority of governing boards](#)

124 [35160.1 Broad authority of school Districts](#)

125 [35161 Powers and duties generally](#)

126 Management Resources:

127 CSBA PUBLICATIONS

128 Maximizing School Board Governance: Superintendent Selection and Employment, 2006

129 Maximizing School Board Governance: Superintendent Evaluation, 2005

130 Superintendent Governance Standards, 2001

131 CSBA Professional Governance Standards, 2000

132 WEB SITES

133 CSBA: <http://www.csba.org>

134 American Association of School Administrators: <http://www.aasa.org>

Association of California School Administrators: <http://www.acsa.org>

135 CSBA: (9/89, 7/01) 7/06

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137 Adopted: 2/27/06

138 Revised: _____

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