

**K.L. Carver Elementary School
Memorandum**

TO: Judy Correnti
FROM: Michael Lin
RE: Payroll Notification: Carver Title-I Interventions
DATE: January 9, 2019

I respectfully request approval from the Board of Education to pay the teachers listed below to serve as Title-I Intervention Teachers beyond the school day, each not to exceed a total of 45 minutes per each school day. These teachers will receive Per Diem rate of pay. Thank you.

Martha Mcinnes
Stacy Travisano
Gail Denham
Nicole Kent
Karla Domier
Kristin Van Steenwyk
Danielle Blatchley

I also respectfully request approval from the Board of Education to pay for the planning time needed to implement the Title-I Intervention program beyond the school day. Each teacher will not exceed a total of 15 minutes each day. These teachers will receive Curriculum Planning rate of pay for planning as submitted on a separate timesheet. Thank you.

Martha Mcinnes
Stacy Travisano
Gail Denham
Nicole Kent
Karla Domier
Kristin Van Steenwyk
Danielle Blatchley