

## Local Control and Accountability Plan

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the District budget and facilitate continuous improvement of District practices.

(cf. 0000 - Vision)  
(cf. 0200 - Goals for the School District)  
(cf. 0415 - Equity)

The Board shall adopt a Districtwide Local Control and Accountability Plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the District budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)  
(cf. 6173.1 - Education for Foster Youth)  
(cf. 6174 - Education for English Learners)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)  
(cf. 6173 - Education for Homeless Children)

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The Superintendent or designee shall review the school plan for student achievement (SPSA) submitted by each District school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

(cf. 0420 - School Plans/Site Councils)

The LCAP shall also be aligned with other District and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

(cf. 0400 - Comprehensive Plans)  
(cf. 0440 - District Technology Plan)  
(cf. 0450 - Comprehensive Safety Plan)  
(cf. 5030 - Student Wellness)  
(cf. 6171 - Title I Programs)  
(cf. 7110 - Facilities Master Plan)

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the District's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the District has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

### Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

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The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)  
(cf. 4140/4240/4340 - Bargaining Units)  
(cf. 6020 - Parent Involvement)

### Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever District enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

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135 As part of the parent/guardian and community engagement process, the  
136 District shall solicit input on effective and appropriate instructional methods,  
137 including, but not limited to, establishing language acquisition programs to  
138 enable all students, including English learners and native English speakers, to  
139 have access to the core academic content standards and to become proficient  
140 in English. (Education Code 305-306)  
141

142 The Superintendent or designee shall consult with the administrator(s) of the  
143 special education local plan area of which the District is a member to ensure  
144 that specific actions for students with disabilities are included in the LCAP and  
145 are consistent with strategies included in the annual assurances support plan  
146 for the education of students with disabilities. (Education Code 52062)  
147

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149 (cf. 0430 - Comprehensive Local Plan for Special Education)  
150

151 The Board shall hold at least one public hearing to solicit the recommendations  
152 and comments of members of the public regarding the specific actions and  
153 expenditures proposed to be included in the LCAP. The public hearing shall be  
154 held at the same meeting as the budget hearing required pursuant to  
155 Education Code 42127 and AR 3100 - Budget. (Education Code 42127,  
156 52062)  
157

158 (cf. 9320 - Meetings and Notices)  
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### 161 Adoption of the Plan 162

163 The Board shall adopt the LCAP prior to adopting the District budget, but at the  
164 same public meeting. This meeting shall be held after the public hearing  
165 described above, but not on the same day as the hearing. (Education Code  
166 52062)  
167

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169 The Board may adopt revisions to the LCAP at any time during the period in  
170 which the plan is in effect, provided the Board follows the process to adopt the  
171 LCAP pursuant to Education Code 52062 and the revisions are adopted in a  
172 public meeting. (Education Code 52062)  
173

### 174 Submission of Plan to County Superintendent of Schools 175

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177 Not later than five days after adoption of the LCAP, the District budget, and the  
178 budget overview for parents/guardians, the Board shall file the LCAP, the  
179

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180 budget, and the budget overview with the County Superintendent of Schools.  
181 (Education Code 42127, 52064.1, 52070)  
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183 If the County Superintendent sends, by August 15, a written request for  
184 clarification of the contents of the LCAP, the Board shall respond in writing  
185 within 15 days of the request. If the County Superintendent then submits  
186 recommendations for amendments to the LCAP within 15 days of receiving the  
187 Board's response, the Board shall consider those recommendations in a public  
188 meeting within 15 days of receiving the recommendations. (Education Code  
189 52070)  
190

191 If the County Superintendent does not approve the District's LCAP, the Board  
192 shall accept technical assistance from the County Superintendent focused on  
193 revising the plan so that it can be approved. (Education Code 52071)  
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195

### 196 Monitoring Progress

197  
198 The Superintendent or designee shall report to the Board, at least annually in  
199 accordance with the timeline and indicators established by the Superintendent  
200 and the Board, regarding the District's progress toward attaining each goal  
201 identified in the LCAP. Evaluation shall include, but not be limited to, an  
202 assessment of District and school performance reported on the California  
203 School Dashboard. Evaluation data shall be used to recommend any  
204 necessary revisions to the LCAP.  
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207 (cf. 0500 - Accountability)  
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### 210 Technical Assistance/Intervention

211  
212 At its discretion, the Board may submit a request to the County Superintendent  
213 for technical assistance, including, but not limited to: (Education Code 52071)  
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216 1. Assistance in identifying District strengths and weaknesses in regard to  
217 state priorities, which includes the review of performance data on the state and  
218 local indicators included in the Dashboard and other relevant local data, and in  
219 identifying effective, evidence-based programs or practices that address any  
220 areas of weakness.  
221

222 2. Assistance from an academic, programmatic, or fiscal expert, or team of  
223 experts, in identifying and implementing effective programs and practices that  
224

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225 are designed to improve performance in any identified areas of weakness. The  
226 District may engage other service providers, including, but not limited to, other  
227 school Districts, county offices of education, or charter schools, to provide such  
228 assistance.  
229

230 In the event that the County Superintendent requires the District to receive  
231 technical assistance based on one or more numerically significant student  
232 subgroups meeting the criteria established pursuant Education Code 52064.5,  
233 the Board shall work with the County Superintendent, or another service  
234 provider at District expense, and shall provide the County Superintendent  
235 timely documentation of the District's completion of the activities listed in items  
236 #1-2 above or substantially similar activities. (Education Code 52071)  
237

238  
239 If referred to the California Collaborative for Educational Excellence by either  
240 the County Superintendent or the Superintendent of Public Instruction (SPI),  
241 the District shall implement the recommendations of that agency in order to  
242 accomplish the goals set forth in the District's LCAP. (Education Code 52071,  
243 52074)  
244

245 If the SPI identifies the District as needing intervention, the District shall  
246 cooperate with any action taken by the SPI or any academic advisor appointed  
247 by the SPI, which may include one or more of the following: (Education Code  
248 52072)  
249

- 250 1. Revision of the District's LCAP  
251  
252 2. Revision of the District's budget in accordance with changes in the  
253 LCAP  
254  
255 3. A determination to stay or rescind any District action that would prevent  
256 the District from improving outcomes for all student subgroups, provided that  
257 action is not required by a collective bargaining agreement  
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259  
260  
261

262 Legal Reference:

263 EDUCATION CODE

264 305-306 English language education

265 17002 State School Building Lease-Purchase Law, including definition of good  
266 repair

267 33430-33436 Learning Communities for School Success Program; grants for  
268 LCAP implementation  
269

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270 41020 Audits  
271 41320-41322 Emergency apportionments  
272 42127 Public hearing on budget adoption  
273 42238.01-42238.07 Local control funding formula  
274 44258.9 County superintendent review of teacher assignment  
275 48985 Parental notices in languages other than English  
276 51210 Course of study for grades 1-6  
277 51220 Course of study for grades 7-12  
278 52052 Numerically significant student subgroups  
279 52059.5 Statewide system of support  
280 52060-52077 Local Control and Accountability Plan  
281 52302 Regional occupational centers and programs  
282 52372.5 Linked learning program  
283 54692 Partnership academies  
284 60119 Sufficiency of textbooks and instructional materials; hearing and  
285 resolution  
286 60605.8 California Assessment of Academic Achievement; Academic Content  
287 Standards Commission  
288 64001 Single plan for student achievement  
289 99300-99301 Early Assessment Program  
290 WELFARE AND INSTITUTIONS CODE  
291 300 Dependent child of the court  
292 CODE OF REGULATIONS, TITLE 5  
293 15494-15497 Local Control and Accountability Plan and spending  
294 requirements  
295 UNITED STATES CODE, TITLE 20  
296 6312 Local educational agency plan  
297 6826 Title III funds, local plans  
298  
299  
300 Management Resources:  
301 CSBA PUBLICATIONS  
302 The California School Dashboard and Small Districts, October 2018  
303 Promising Practices for Developing and Implementing LCAPs, Governance  
304 Brief, November 2016  
305 LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics,  
306 Governance Brief, rev. October 2016  
307 CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
308 California School Accounting Manual  
309 California School Dashboard  
310 LCFF Frequently Asked Questions  
311 Local Control and Accountability Plan and Annual Update (LCAP) Template  
312 Family Engagement Framework: A Tool for California School Districts, 2014  
313  
314

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315 California Career Technical Education Model Curriculum Standards, 2013  
316 California Common Core State Standards: English Language Arts and  
317 Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013  
318 California Common Core State Standards: Mathematics, rev. 2013  
319 California English Language Development Standards, 2012

320 WEB SITES

321 CSBA: <http://www.csba.org>  
322 California Department of Education: <http://www.cde.ca.gov>  
323 California School Dashboard: <http://www.caschooldashboard.org>  
324

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326 CSBA: (3/17 10/17) 12/18  
327 Adopted:

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