

Local Control and Accountability Plan

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the District budget and facilitate continuous improvement of District practices.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0415 - Equity)

The Board shall adopt a Districtwide Local Control and Accountability Plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the District budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the Local Control Funding Formula (LCFF). (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

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45 (cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

46 (cf. 6173 - Education for Homeless Children)

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48 The Superintendent or designee shall review the school plan for student
49 achievement (SPSA) submitted by each District school pursuant to Education
50 Code 64001 to ensure that the specific actions included in the LCAP are
51 consistent with strategies included in the SPSA. (Education Code 52062)

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54 (cf. 0420 - School Plans/Site Councils)

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56 The LCAP shall also be aligned with other District and school plans to the
57 extent possible in order to minimize duplication of effort and provide clear
58 direction for program implementation.

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60 (cf. 0400 - Comprehensive Plans)

61 (cf. 0440 - District Technology Plan)

62 (cf. 0450 - Comprehensive Safety Plan)

63 (cf. 5030 - Student Wellness)

64 (cf. 6171 - Title I Programs)

65 (cf. 7110 - Facilities Master Plan)

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67 As part of the LCAP adoption and annual update to the LCAP, the Board shall
68 separately adopt an LCFF budget overview for parents/guardians, based on
69 the template developed by the SBE, which includes specified information
70 relating to the District's budget. The budget overview shall be adopted,
71 reviewed, and approved in the same manner as the LCAP and the annual
72 update. (Education Code 52064.1)

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75 Any complaint that the District has not complied with legal requirements
76 pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform
77 Complaint Procedures. (Education Code 52075)

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79 (cf. 1312.3 - Uniform Complaint Procedures)

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82 Plan Development

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84 The Superintendent or designee shall gather data and information needed for

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effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the number of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)

(cf. 4140/4240/4340 - Bargaining Units)

(cf. 6020 - Parent Involvement)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever District enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be

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129 provided using the most efficient method of notification possible, which may not
130 necessarily include producing printed notices or sending notices by mail. All
131 written notifications related to the LCAP shall be provided in the primary
132 language of parents/guardians when required by Education Code 48985.
133 (Education Code 52062)

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135 (cf. 5145.6 - Parental Notifications)

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137 As part of the parent/guardian and community engagement process, the
138 District shall solicit input on effective and appropriate instructional methods,
139 including, but not limited to, establishing language acquisition programs to
140 enable all students, including English learners and native English speakers, to
141 have access to the core academic content standards and to become proficient
142 in English. (Education Code 305-306)

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144 The Superintendent or designee shall consult with the administrator(s) of the
145 special education local plan area of which the District is a member to ensure
146 that specific actions for students with disabilities are included in the LCAP and
147 are consistent with strategies included in the annual assurances support plan
148 for the education of students with disabilities. (Education Code 52062)

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150 (cf. 0430 - Comprehensive Local Plan for Special Education)

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152 The Board shall hold at least one public hearing to solicit the recommendations
153 and comments of members of the public regarding the specific actions and
154 expenditures proposed to be included in the LCAP. The public hearing shall be
155 held at the same meeting as the budget hearing required pursuant to
156 Education Code 42127 and AR 3100 - Budget. (Education Code 42127,
157 52062)

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159 (cf. 9320 - Meetings and Notices)

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172 The Board may adopt revisions to the LCAP at any time during the period in
173 which the plan is in effect, provided the Board follows the process to adopt the
174 LCAP pursuant to Education Code 52062 and the revisions are adopted in a
175 public meeting. (Education Code 52062)
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178 Submission of Plan to County Superintendent of Schools 179

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181 Not later than five days after adoption of the LCAP, the District budget, and the
182 budget overview for parents/guardians, the Board shall file the LCAP, the
183 budget, and the budget overview with the County Superintendent of Schools.
184 (Education Code 42127, 52064.1, 52070)
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187 If the County Superintendent sends, by August 15, a written request for
188 clarification of the contents of the LCAP, the Board shall respond in writing
189 within 15 days of the request. If the County Superintendent then submits
190 recommendations for amendments to the LCAP within 15 days of receiving the
191 Board's response, the Board shall consider those recommendations in a public
192 meeting within 15 days of receiving the recommendations. (Education Code
193 52070)
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196 If the County Superintendent does not approve the District's LCAP, the Board
197 shall accept technical assistance from the County Superintendent focused on
198 revising the plan so that it can be approved. (Education Code 52071)
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201 Monitoring Progress 202

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204 The Superintendent or designee shall report to the Board, at least annually in
205 accordance with the timeline and indicators established by the Superintendent
206 and the Board, regarding the District's progress toward attaining each goal
207 identified in the LCAP. Evaluation shall include, but not be limited to, an
208 assessment of District and school performance reported on the California
209 School Dashboard. Evaluation data shall be used to recommend any
210 necessary revisions to the LCAP.
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213 (cf. 0500 - Accountability)
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216 Technical Assistance/Intervention 217

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216 At its discretion, the Board may submit a request to the County Superintendent
217 for technical assistance, including, but not limited to: (Education Code 52071)
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219 1. Assistance in identifying District strengths and weaknesses in regard to
220 state priorities, which includes the review of performance data on the state and
221 local indicators included in the Dashboard and other relevant local data, and in
222 identifying effective, evidence-based programs or practices that address any
223 areas of weakness.
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225 2. Assistance from an academic, programmatic, or fiscal expert, or team of
226 experts, in identifying and implementing effective programs and practices that
227 are designed to improve performance in any identified areas of weakness. The
228 District may engage other service providers, including, but not limited to, other
229 school Districts, county offices of education, or charter schools, to provide such
230 assistance.
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233 In the event that the County Superintendent requires the District to receive
234 technical assistance based on one or more numerically significant student
235 subgroups meeting the criteria established pursuant Education Code 52064.5,
236 the Board shall work with the County Superintendent, or another service
237 provider at District expense, and shall provide the County Superintendent
238 timely documentation of the District's completion of the activities listed in items
239 #1-2 above or substantially similar activities. (Education Code 52071)
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241 If referred to the California Collaborative for Educational Excellence by either
242 the County Superintendent or the Superintendent of Public Instruction (SPI),
243 the District shall implement the recommendations of that agency in order to
244 accomplish the goals set forth in the District's LCAP. (Education Code 52071,
245 52074)
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248 If the SPI identifies the District as needing intervention, the District shall
249 cooperate with any action taken by the SPI or any academic advisor appointed
250 by the SPI, which may include one or more of the following: (Education Code
251 52072)
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253 1. Revision of the District's LCAP
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255 2. Revision of the District's budget in accordance with changes in the
256 LCAP
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259 3. A determination to stay or rescind any District action that would prevent
260 the District from improving outcomes for all student subgroups, provided that
261 action is not required by a collective bargaining agreement.
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Legal Reference:

EDUCATION CODE

305-306 English language education

17002 State School Building Lease-Purchase Law, including definition of good repair

33430-33436 Learning Communities for School Success Program; grants for LCAP

implementation

41020 Audits

41320-41322 Emergency apportionments

42127 Public hearing on budget adoption

42238.01-42238.07 Local Control Funding Formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Numerically significant student subgroups

52059.5 Statewide system of support

52060-52077 Local Control and Accountability Plan

52302 Regional occupational centers and programs

52372.5 Linked learning program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards

Commission

64001 Single plan for student achievement

99300-99301 Early Assessment Program

WELFARE AND INSTITUTIONS CODE

300 Dependent child of the court

CODE OF REGULATIONS, TITLE 5

15494-15497 Local Control and Accountability Plan and spending requirements

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

The California School Dashboard and Small Districts, October 2018

Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016

LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016

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301 CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
302 California School Accounting Manual
303 California School Dashboard
304 LCFF Frequently Asked Questions
305 Local Control and Accountability Plan and Annual Update (LCAP) Template
306 Family Engagement Framework: A Tool for California School Districts, 2014
307 California Career Technical Education Model Curriculum Standards, 2013
308 California Common Core State Standards: English Language Arts and Literacy in
309 History/Social Studies, Science, and Technical Subjects, rev. 2013
310 California Common Core State Standards: Mathematics, rev. 2013
311 California English Language Development Standards, 2012
312 WEB SITES
313 CSBA: <http://www.csba.org>
314 California Department of Education: <http://www.cde.ca.gov>
315 California School Dashboard: <http://www.caschooldashboard.org>
316 CSBA: (3/17 10/17) 12/18
317 Adopted:
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